

PROJECT CHECKLIST

Motivate Others

Purpose: The purpose of this project is to practice the skills needed to motivate team members through the completion of a project.

Overview: Build a team of three to four people to help you create and complete a project to benefit your club. Use the information in the project to develop motivational strategies for each team member. After the project, you may choose to ask team members and at least one club officer to complete a 360° evaluation to give you feedback on your communication and leadership. Deliver a 5- to 7-minute speech at a club meeting about your experience. Your speech is not a report on the content of this project.

This project includes:

- Building and motivating a team to complete a project that benefits your club
- The Team-Building Activities resource
- The 360° Evaluation resource
- A 5- to 7-minute speech

Below are tasks you will need to complete for this project. Please remember, your project is unique to you. You may alter the following list to incorporate any other tasks necessary for your project.

Meet with the vice president education to select a task that will improve your club.

Select a team of at least three other club members to help you complete the task.

Schedule an introductory meeting with your team.

Hold the introductory meeting with your team. Complete a team-building exercise to help you identify the methods that will motivate each team member.

Lead at least two other meetings with your team. During these meetings, use different motivational techniques to help your team complete the project.

Complete the task you selected with your team.

Give the members of your team, at least one of your club leaders, and at least one club member who is not a member of your team the 360° Evaluation resource. Ask them to complete the resource based on the task you completed for your club. (Note: This is optional.)

Schedule your speech with the vice president education. If you need longer to complete your speech, you may give an 8- to 10-minute speech with the vice president education's approval.

Write your speech. Include information about your experience as a leader motivating a team.

Rehearse your speech.



